

Meeting of the Citizens Oversight Committee

Multipurpose Room at Ralph Hawley School 1275 61st Street, Emeryville

February 20, 2013 - 6:00 p.m.

Emery Unified School District Guiding Principles: We Hold High Academic, Social, and Professional Expectations We Create a Sense of Family We Inspire and Support Innovation to End Racist and Classist Practices

PUBLIC AGENDA

A. OPENING CEREMONY/ROLL CALL (approximately 6:00 p.m.)

Tom Rauch, Chair Lisa Carlisle, Vice Chair Mitchell Fine, Member Judy Inouye, Member Dr. Marcelline Krafchick, Member

Kelly Maddox, Member Dave Martinez, Member Barbie Robinson, Member Andrea Sanchez Cortez, Member

- B. APPROVAL OF AGENDA (approximately 6:05 pm)
- C. APPROVAL OF MINUTES (approximately 6:08 pm)

Minutes of January 2013 meeting

- D. REPORTS (approximately 6:10 p.m.)
 - I. Superintendent's Report
 - II. COC Chairperson's Report
 - III. EUSD Staff Comments
 - IV. COC Member Comments
 - V. ECCL Project Status ("Scope of Work" Report): 1) Facilities, 2) Relationships, 3) Supports

E. VISITORS – Public comment for items NOT on the agenda (approximately 6:25 p.m.)

Citizens Oversight Committee Procedures: Community members are encouraged to attend Citizens Oversight Committee meetings. Each agenda contains a "Visitors" section, to allow for public comment on items NOT listed on the agenda. Public comments on items that ARE on the agenda will be taken at the time of the item. When recognized by the COC Chair, speakers are asked to limit their comments to three (3) minutes.

This is a public meeting. Under the Ralph M. Brown Act, any person has the right to record these proceedings with an audio or video tape recorder so long as they do so without causing a persistent disruption. Cal. Gov. Code 54953.5(a). Please note that an official audio recording of the meeting is taking place and is available upon request to the Emery Unified School District. All writings that are public records and relate to an agenda item below which are distributed to a majority of the Oversight Committee (including writings distributed to a majority of the Oversight Committee less than 72 hours prior to the meeting noticed below) will be available at the Emery Unified School District, 4727 San Pablo Avenue, Emeryville, CA

Staff

Dr. Debbra Lindo, Superintendent of Schools Roy Miller, ECCL Project Director Wendy Chew, ECCL Administrative Assistant

Charlie Schuman, Member

Rodney Wong, Member

Posted: February 15, 2013

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during normal business hours (8am to 4pm, Monday through Friday, excluding legal holidays) and at www.emeryvillecenter.org. Cal. Gov. Code. 54957.5(a)-(d).

- F. COC ACTION/DISCUSSION ITEMS (approximately 6:30 pm), PUBLIC COMMENT INVITED
 - 1. <u>SALE OF MEASURE J SERIES D BONDS</u>. (30 minutes) The COC will hear a report from Caldwell Flores Winters (financial advisors) and EUSD staff regarding the sale of Measure J Series D bonds.
 - 2. FINANCE REPORT. (10 minutes total)
 - 1. Subcommittee liaison report
 - 2. Additional input from staff: A) review of financial info for January 2013; B) update on progress of this year's Measure J audits
 - 3. Discussion
 - 3. <u>COMMUNITY ENGAGEMENT</u>. (15 minutes) The COC will discuss the future content and direction of the Community Engagement liaison subcommittee. Time permitting, the COC will also discuss recommendations to the School Board to modify the Specific Plan for Community Engagement.
 - 4. <u>COC REFLECTIONS ON COMMITTEE PROCESSES.</u> (15 minutes) The COC will discuss what committee processes it feels are going well and what challenges exist for the group. It will also brainstorm potential process changes that would lead to a more efficient and effective committee.
- G. DISCUSS NEXT COC MEETING DATE (03.20.13) and AGENDA ITEMS (Meeting will be held at 1275 61st Street , Ralph Hawley School)
- H. COC CHAIR REPORT TO CITY-SCHOOLS
- I. COC COMMITTEE MEMBER CLOSING COMMENTS
- J. CALENDAR REVIEW.
- K. ADJOURNMENT

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation related to COC meetings, may request assistance by contacting the Office of the Superintendent at (510) 601-4906.

Posted: February 15, 2013



Meeting of the Citizens Oversight Committee

Multipurpose Room at Ralph Hawley School 1275 61st Street, Emeryville

January 16, 2013 - 6:00 p.m.

Emery Unified School District Guiding Principles:
We Hold High Academic, Social, and Professional Expectations
We Create a Sense of Family
We Inspire and Support Innovation to End Racist and Classist Practices

Meeting Minutes

A. OPENING CEREMONY/ROLL CALL (approximately 6:00 p.m.)

Tom Rauch, Chair Charlie Schuman, Member Lisa Carlisle, Vice Chair Rodney Wong, Member

Mitchell Fine, Member (Absent)

Judy Inouye, Member

Dr. Marcelline Krafchick, Member

Kelly Maddox, Member (Absent)

Staff

Dr. Debbra Lindo, Superintendent of Schools

Dave Martinez, Member Roy Miller, ECCL Project Director

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Barbie Robinson, Member (Absent) Wendy Chew, ECCL Administrative Assistant

Andrea Sanchez Cortez, Member (Absent)

B. APPROVAL OF AGENDA (approximately 6:05 pm)

**Agenda approved as presented. (Moved: R. Wong, Seconded: M. Krafchick. None opposed.)

C. APPROVAL OF MINUTES (approximately 6:08 pm)

Minutes of November 2012 meeting Minutes of December 2012 meeting

- **Minutes approved as presented. (Moved: M. Krafchick, Seconded: D. Martinez, Abstained: C. Schuman abstained from December minutes as he was not present for that meeting. None opposed.)
- D. REPORTS (approximately 6:10 p.m.)
 - 1. Superintendent's Report The Superintendent shared the following District activities with the COC:
 - The Superintendent just met with CS East Bay to discuss how they can support EUSD's education program with regards to STEM.
 - Mr. James Carraway, music and band instructor at Anna Yates School, recently passed away.
 His re-past will be held at Ralph Hawley on January 21, 2013.

Posted: January 11, 2013

- The District is considering a switch from an odd year to an even year election to align with the City's proposal. A joint mailer from the City and EUSD will be sent out to the community informing and asking for feedback on this topic.
- The Family Resource Center is getting up and running with its new interim coordinator. Look forward to its grand opening.
- 2. COC Chairperson's Report
 The COC Chair reported on the January City/Schools meeting.
- 3. EUSD Staff Comments See D5 below.
- 4. COC Member Comments None.
- 5. ECCL Project Status ("Scope of Work" Report): Roy Miller updated the COC on the following 3 aspects of ongoing ECCL project work:
 - Facilities:
 The Nexus design team is currently in Design Development phase, which will conclude mid-April. Abatement work at the old ESS site continues. The CEQA report is close to
 - concluding. The report will have to be reviewed and approved by the Board.
 Relationships:
 Applications for the Full Service Community Task Force will be available soon. Nexus is going through spaces in detail with CS and EUSD staff. Sara Stillman, Brynnda Collins, and Cory Wechsler continue moving forward with student engagement activities.
 - 3) Supports:
 Drafts of MOU 3 should be coming within the month with approvals in April. Series D has not been sold yet. The District hired a new IT Director work on uniting the ECCL and EUSD website can start. Anakarita Allen put together the Ed Specs and District program goals. Lifelong Medical is the District's medical partner. They are working with staff to identify services and facility needs.
- E. VISITORS Public comment for items NOT on the agenda (approximately 6:25 p.m.) None.
- F. COC ACTION/DISCUSSION ITEMS (approximately 6:30 pm), PUBLIC COMMENT INVITED
 - 1. <u>REPORT ON EMERY UNIFIED SCHOOL DISTRICT'S ON-GOING EDUCATIONAL PROGRAM</u> DEVELOPMENT WORK.

The COC received a report from EUSD staff, Anakarita Allen, Director of K-12 Curriculum and Instruction, regarding the on-going educational program development work of the School District. She described the work done in Phase I with the K-6 model and how the "lessons learned" from that work get translated into Phase II (K-8 model) and Phase III (9-12 model).

T. Rauch asked how the tie between program goals and facility supports can be made more explicit to the community. Roy Miller will bring this up with the ECCL's communications consultants.

2. FINANCE REPORT

- 1. Subcommittee liaison report see attached report by C. Schuman.
- 2. Additional input from staff: A) reviewed financial info for November and December 2012
- 3. Discussion

**Financial reports for November and December 2012 were received and reviewed by the COC. (Moved: L. Carlisle, Seconded: C. Schuman. None opposed.)

3. **COMMUNITY ENGAGEMENT**.

Roy Miller gave an overview of the District's "Community Engagement Process Resolution" document, emphasizing pages 9-10. The COC will review the document and hold a discussion at next month's meeting.

- G. DISCUSS NEXT COC MEETING DATE (02.20.13) and AGENDA ITEMS (Meeting will be held at 1275 61st Street , Ralph Hawley School)
 - 1. COC Reflections what is working well/ what can be improved.
 - 2. Community Engagement
 - 3. Financial Report
- H. COC CHAIR REPORT TO CITY-SCHOOLS
- I. COC COMMITTEE MEMBER CLOSING COMMENTS None.
- J. CALENDAR REVIEW.
- K. ADJOURNMENT (7:55PM)

Posted: January 11, 2013

Measure J Citizens Oversight Committee Financial Liaison Report for January 2013

The Financial Liaison meeting was held at 5:30 pm on Tuesday, January 8,2013 at the Ralph Hawley School District office. Attendees - Dr. Lindo, Roy Miller, Mark Bonnett and Charlie Schuman

We reviewed the November and December 2012 COC Financial Reports and had a general discussion.

- 1. With the approval of Series D Bonds, the budget will be revised to incorporate the available funds. We can expect to see the revised budget in February.
- 2. The Warrant report contains a check cancellation for Bay Restoration. Please note that 210 Fund summary equals the check summary less the canceled check amount.
- 3. Two new reports have been created to expand The Summary report by option code. These will be discussed during the Finance report.
 - a. Payroll
 - b. Non Payroll Expenditures.
- 4. Bond Allocations report will be available next month. Bond Series B and C are to be used first since they have a 3 year time restriction.

BOND	TYPE	AMOUNT	DISBURSED YTD
Series A	General Obligation	25,500,000	486,220.21
Series B	QSCB	15,000,000	960,574.99
Series C	QSCB	7,640,000	
Series D	General Obligation		
Undefined			867,453.70
TOTAL		48,140,000	2,314,248.90

is all

Charlie Schuman COC Financial Liaison



Emery Unified School District

Update on Sale of Series D Bond Issuance Presentation to the Board of Trustees February 13, 2013

Board Parameters for the Series D Bonds

At its meeting of December 10, 2012, the Board of Trustees instructed the Finance Team to seek a sale of Series D bonds that conformed with the following parameters:

- A Minimum Project Fund of \$17,000,000
- All Bonds Sold are Callable in the Tenth Year after Issuance
- A Maximum Term of 32 Years and 8 Months
- Proceeds to Total Debt Service Payback Ratio Not to Exceed 4 to 1
- Estimated Tax Rate Less Than \$60 per \$100,000 of Assessed Valuation

Results of the Series D Bond Sale

The Series D Bonds were sold on January 31, 2013 and the following results were achieved:

- Project Fund \$17,177,895
- Both Current Interest Bonds and Capital Appreciation Bonds are Callable in the Tenth Year after Issuance
- Final Maturity August 1, 2045 (32 Years and 6 Months)
- Proceeds to Total Debt Service Payback Ratio 3.991 to 1
- Estimated Tax Rate Less Than \$60 per \$100,000 of Assessed Valuation

The True Interest Cost of the Series D Bonds is 5.30% for a 32 year financing with a Aa3 Moody's rating

- Similarly rated K-12 callable capital appreciation bonds that priced in August 2012 were higher in yield by as much as 0.45%
- Non-callable capital appreciation bonds rated Aa3 that priced in August 2012 were higher in yield by approximately 0.25%

Overview of Measure J Bond Program

The Measure J Bond Program has four series of general obligation bonds outstanding:

- Series A Sold on April 7, 2011
- Series B (Qualified School Construction Bonds) Sold on September 30, 2011
- Series C (Qualified School Construction Bonds) Sold on February 13, 2012
- Series D Sold on January 31, 2013
- Remaining Authorization \$29,410,255

The following table summarizes the overall Measure J Bond Program:

	Series A	Series B¹	Series C¹	Series D	Total
Total Par Amount	\$25,499,599	\$15,000,000	\$7,640,000	\$17,450,146	\$65,589,745
Total Debt Service	\$57,052,229	\$15,412,366	\$8,258,246	\$69,648,166	\$150,371,007
Repayment Ratio	2.237 to 1	1.027 to 1	1.081 to 1	3.991 to 1	2.292 to 1
Project Fund	\$25,005,857	\$14,690,079	\$7,302,108	\$17,177,895	\$64,175,939
Final Maturity	8/1/2035	8/1/2029	8/1/2032	8/1/2045	8/1/2045
True Interest Cost	5.99%	0.29%	0.59%	5.30%	4.58%

⁽¹⁾ Total debt service, true interest cost, and repayment ratio are net of the estimated Qualified School Construction Bond subsidy payments.

Historical Assessed Valuation

The District has experienced above average assessed valuation growth over the past three decades

- Annual Compounded Average: 7.49%
- Original program had an average annual AV growth estimated at 7.00%
- 2011 Watergate Tower sale lead to a revised average annual AV estimated growth of 3.98%

		Historic	al Assessed Valu	ation		
Fiscal Year	Total	Annual		Annual	Total	Annual
Ending	Secured (1)	% Change	Unsecured	% Change	Valuation	% Change
1982	337,315,639	n.a.	79,689,011	n.a.	417,004,650	n.a.
1983	356,603,993	5.72%	80,578,601	1.12%	437,182,594	4.84%
1984	419,582,010	17.66%	89,013,447	10.47%	508,595,457	16.33%
1985	497,810,349	18.64%	110,065,307	23.65%	607,875,656	19.52%
1986	556,736,425	11.84%	114,057,313	3.63%	670,793,738	10.35%
1987	614,570,663	10.39%	111,011,764	-2.67%	725,582,427	8.17%
1988	647,057,164	5.29%	104,899,035	-5.51%	751,956,199	3.63%
1989	682,620,561	5.50%	138,365,699	31.90%	820,986,260	9.18%
1990	784,299,872	14.90%	164,478,889	18.87%	948,778,761.00	15.57%
1991	829,557,216	5.77%	163,161,221	-0.80%	992,718,437.00	4.63%
1992	842,684,722	1.58%	172,453,461	5.70%	1,015,138,183.00	2.26%
1993	891,077,164	5.74%	179,366,188	4.01%	1,070,443,352.00	5.45%
1994	914,938,362	2.68%	190,780,906	6.36%	1,105,719,268.00	3.30%
1995	935,317,770	2.23%	248,854,158	30.44%	1,184,171,928.00	7.10%
1996	995,550,391	6.44%	281,985,420	13.31%	1,277,535,811.00	7.88%
1997	983,279,970	-1.23%	280,976,563	-0.36%	1,264,256,533.00	-1.04%
1998	1,001,885,463	1.89%	307,135,161	9.31%	1,309,020,624.00	3.54%
1999	1,112,615,506	11.05%	293,758,926	-4.36%	1,406,374,432.00	7.44%
2000	1,152,403,941	3.58%	248,763,337	-15.32%	1,401,167,278.00	-0.37%
2001	1,432,124,847	24.27%	301,379,794	21.15%	1,733,504,641.00	23.72%
2002	1,681,032,605	17.38%	367,837,425	22.05%	2,048,870,030.00	18.19%
2003	2,005,087,226	19.28%	343,213,270	-6.69%	2,348,300,496.00	14.61%
2004	2,247,609,061	12.10%	316,294,826	-7.84%	2,563,903,887.00	9.18%
2005	2,375,460,935	5.69%	322,745,124	2.04%	2,698,206,059.00	5.24%
2006	2,577,301,146	8.50%	370,355,959	14.75%	2,947,657,105.00	9.25%
2007	2,939,455,412	14.05%	351,355,071	-5.13%	3,290,810,483.00	11.64%
2008	3,368,379,983	14.59%	346,282,119	-1.44%	3,714,662,102.00	12.88%
2009	3,736,411,440	10.93%	362,336,855	4.64%	4,098,748,295.00	10.34%
2010	3,812,672,605	2.04%	319,852,851	-11.73%	4,132,525,456.00	0.82%
2011	3,774,332,289	-1.01%	337,754,858	5.60%	4,112,087,147.00	-0.49%
2012	3,445,729,940	-8.71%	385,393,438	14.10%	3,831,123,378.00	-6.83%
2013	3,563,694,446	3.42%	351,830,065	-8.71%	3,915,524,511.00	2.20%
% Change, 1982	-2013	956.49%		341.50%		838.96%
Annual Compour	nd Growth, 1982-2013	7.90%		4.91%		7.49%

⁽¹⁾ Net assessed valuation including the valuation of homeowners' exemptions.

SOURCE: California Municipal Statistics.

Estimated Tax Rates

The estimated tax rates for the Measure J Bond Program are based on conservative growth estimates of 4.00% per year

The maximum tax rate estimated over the life of the bond program is \$60.00 per \$100,000 of AV

If the actual AV grows faster than estimated then the tax rate will decrease from these estimates

			Estimated Tax	Rate Analysis fo	r th	e Series D Bond	s				
Period Ending	Estimated A.V.	Total Assessed	Actual 2011	Actual 2011		Actual 2012		Actual 2012			Tax Rate Per
1-Aug	Increase ⁽¹⁾	Valuation	Series A	Series B ⁽³⁾		Series C(3)		Series D		Total	\$100K of AV
2012	-6.83%	3,831,123,378	\$ 1,922,129		\$	-	\$	-	\$	1,930,175	\$56.02
2013 ⁽²⁾	2.20%	3.915.524.511	1.504.275	618.500		45.076		-		2.167.851	55.41
2014	3.50%	4,052,567,869	1,504,275	651,833		45,076		172,449		2,373,632	58.88
2015	4.00%	4,214,670,584	1,504,275	705,064		45,076		222,878		2,477,293	58.77
2016	4.00%	4,383,257,407	1,504,275	773.135		265.076		66.000		2,608,486	59.58
2017	4.00%	4,558,587,703	1,504,275	846,004		318,778		66,000		2,735,057	60.00
2018	4.00%	4,740,931,211	1,504,275	923,655		347,156		66,000		2,841,085	59.92
2019	4.00%	4,930,568,460	1,814,275	771,074		300,356		66,000		2,951,705	59.86
2020	4.00%	5,127,791,198	1,819,275	853,928		328,822		66,000		3,068,025	59.83
2021	4.00%	5,332,902,846	1,834,275	931,535		357,111		66,000		3,188,921	59.79
2022	4.00%	5,546,218,960	1,504,275	1,268,911		475,223		66,000		3,314,409	59.76
2023	4.00%	5,768,067,718	1,504,275	1,360,300		517,627		66,000		3,448,202	59.78
2024	4.00%	5.998.790.427	1,504,275	1,456,414		554.766		66.000		3,581,455	59.70
2025	4.00%	6,238,742,044	1,504,275	1,557,238		596,668		66.000		3,724,181	59.69
2026	4.00%	6,488,291,726	2,874,275	637,758		293,305		66,000		3,871,338	59.66
2027	4.00%	6,747,823,395	2,988,650	660,931		306,712		66,000		4,022,293	59.60
2028	4.00%	7,017,736,331	3,108,625	684,031		325,031		66.000		4,183,687	59.62
2029	4.00%	7,298,445,784	3,234,575	712,059		333,231		66,000		4,345,865	59.54
2030	4.00%	7,590,383,615	3,365,225	-		1,086,373		66,000		4,517,598	59.52
2031	4.00%	7,893,998,960	3,499,300	_		1,130,060		66.000		4,695,360	59.48
2032	4.00%	8,209,758,918	3,640,525	_		586,726		696,000		4,923,251	60.00
2033	4.00%	8,538,149,275	3,877,400	_		-		1,241,000		5,118,400	59.94
2034	4.00%	8,879,675,246	3,937,550	_		_		1,386,000		5,323,550	59.95
2035	4.00%	9,234,862,256	4,093,400	_		_		1,446,000		5,539,400	59.99
2036	4.00%	9,604,256,746	.,000,.00	_		_		5,761,000		5,761,000	59.98
2037	4.00%	9,988,427,016	_	_		_		5,991,000		5,991,000	59.98
2038	4.00%		_	_		_		6,231,000		6,231,000	59.98
2039	4.00%	-1 1 1	_	_		_		6,481,000		6,481,000	59.99
2040		11,235,621,967	_	_		_		6,741,000		6,741,000	60.00
2041		11,685,046,846	_	_		_		7,011,000		7,011,000	60.00
2042		12,152,448,720	_	_		_		7,291,000		7,291,000	60.00
2043		12,638,546,668	-	_		_		7,581,000		7,581,000	59.98
2044		13,144,088,535	_	_		_		7,886,000		7,886,000	60.00
2045		13,669,852,077	_	_		_		2,306,000		2,306,000	12.61
2073	7.00/0	10,000,002,011	\$ 57,052,229	\$ 15,412,366	\$	8,258,246	\$	69,500,327	\$	150,231,214	12.01
Average AV Grov	wth:	3.98%	Ţ 0.,00 <u>2,22</u> 0	5,2,500	Ψ	3,233,240	Ψ	-5,000,021	Ψ	, ,	
Repayment Rat		3.3370	2.237	1.027		1.081		3.991		2.290	

NOTES:

- (1) Provided by the District.
- (2) Reflects the actual growth rate in 2012-13.
- (3) Debt Service is net of estimated QSCB subsidy payments and subject to government sequestration.
- (4) Proceeds to total debt service repayment ratio.

Conclusion

To date, the Measure J Authorization has achieved success given the necessary program changes:

- \$64,175,939 in total project funds were delivered to the District
- The District was able to take advantage of historically low interest rates resulting in an overall borrowing cost (true interest cost) of 4.58% for the entire bond program
- District maintains a low repayment ratio on the Measure J Bonds with an overall ratio of 2.292 to 1
- The bond program estimates a maximum tax rate of \$60.00 per \$100,000 of assessed valuation

Disclosure

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Measure J Citizens Oversight Committee Financial Liaison Report for February 2013

Two meetings occurred.

January 31, 2013

A special meeting of the school board was conducted to discuss the status of the 17+ million dollar Series D bond sale. Financial advisor Mr. Lalo Trujillo of Emeryville Consulting firm Caldwell, Flores and Winters presented the status as the sale as it was in progress. Series D is a combination of Capital Appreciation Bonds (85%) and Fixed rate bonds (15%).

With the support of EUSD Board trustee Miguel Gwen, Mr. Trujillo agreed to present the bond information to the COC on February 20, 2013.

February 5, 2013

The Financial Liaison meeting was held at 6:00 pm on Tuesday, February 5, 2013 at the Ralph Hawley School District office. Attendees - Roy Miller, Mark Bonnett and Charlie Schuman

We reviewed the January 2013 COC Financial Reports and had a general discussion.

- 1. A new report is developed to provide the status of the bonds with year to date and total project expenditures. This will be included in the COC financial packet.
- 2. A major concern arose that the COC will not have a quorum for the February 20th meeting. It may be a waste of Mr. Trujillo's time to provided valuable bond background and status to less than a quorum of COC members. It was deemed essential that the COC have an understanding of the bond process and current status of bond expenditures and sales. Roy would add the presentation to the agenda and Charlie will confer with COC Chair Tom Rauch regarding attendance.

The next liaison meeting will be March 5, 2013.

Charlie Schuman COC Financial Liaison



EMERY UNIFIED SCHOOL DISTRICT COC MONTHLY FINANCIAL REPORT

FOR JANUARY, 2013

November A	Actual	Expenses	page 1
	\Utual		Dauc

November	Warrants ((checks)) na	age 2
	vvananto i		, ,	auc Z

November Transaction Detail page 3-10

PREPARED BY MARK BONNETT

Measure J: ECCL Actual Expenditures as of January 31, 2013

						_					1000		
-	g.												
lang	Š										V		
as	тo		otes	2010-11	2011-12	2012-13 Adopted			Year-to-Date	Year-to-Date	Activity for		Total Measure
Ë	opt.	Bond Projects	힐	Actuals	Actuals	Budget	Revised Budget	Encumbrance	Prior Month	Current Month	Current Month	Balance	J To Date
						_							
		Construct Fundable for Management Frankling		005 000	4 000 400	7 404 400 00	0.440.400.00	004 004 00	004 000 04	740 004 40	FA 80F 46	F 475 000 04	0.000 544 75
a	801	Construct, Furnish & Equipment Facilities*		995,062	1,293,188	7,401,180.00	6,412,180.00	224,891.93	661,336.24	712,261,43	50,925,19	5,475,026.64	3,000,511.75
ь	802	Replace, demolish or renovate District properties			1,008,418	0.00	1,450,000,00	10,000,00	859,753,77	1,105,038.67	245,284,90	334,961,33	2,113,456,70
c	803	• • •				0.00	.,,	0.00	,,,,	1,100,000.	0.00	0,00	0.00
d	804	Construction school-site support				0.00		0.00			0.00	0.00	0.00
е	805	Upgrade and replace classroon technology	- 1:	105,517	4,390	0.00	0.00	0.00	0.00	0.00	0.00	0.00	109,907,20
f	806	Acquire available real property				0.00		0.00			0.00	0.00	0.00
g	807	Provide appropriate packing facilities	- 1:	skill samel		0.00		0.00			0.00	0.00	0.00
h		Provide Interim housing	- 1.	39,762	76,298	0.00	930,000.00	15,768.14	778,090.28	786,122.87	8,032.59	128,108.99	902,182.87
i		Make additional repairs and upgrades	- Li			0.00		0.00			0.00	0,00	0.00
j	810	Perform necessary site preparation	- 1.		29,383	0.00	50,000.00	12,060.88	15,068.61	19,716.11	4,647.50	18,223.01	49,099.43
k	811	Address unforseen conditions revealed by						0.00					
		construction	-]:			0.00		0.00			0,00	0.00	0.00
1		Mitigate items identified by the EIR Install energy efficient systems				0.00		0.00 00.0			0,00 0.00	0.00 0.00	0.00
131	613	Total	-	1,140,342	2,411,677	7,401,180,00	8,842,180.00	262,720,95	2,314,248.90	2,623,139.08			0,00
		TOTAL	- 1-	1,140,342	2,411,011	7,401,100.00	8,042,100.00	202,120,50	2,314,240.50	2,023,139.00	308,890.18	5,956,319.97	6,175,157.95
			L]							
			1.					`					
		•											
		Payroll									26,510.40		
		Non-payroll expenditures									282,379.78		
		Accured Payables								:	0.00		
		Total Activity for Month								,	308,890.18		
		i otal / loansty los infolial									000,000.10		

* Option 704 has been added to option 801

ReqPay12c

Board Report

Checks Da	ated 01/01/2013	through 01/31/2013 Sorted by Fund			
Check					Check Amount
Number	Check Date	Pay to the Order of	Fund-Object (Comment Expensed Ar	nount
50219019	01/07/2013	Office Depot	210-4300	ECCL/Office Supplies	777.16
50220535	01/18/2013	Bel Construction	210-5650	ECCL/Interim relocation site work for ESS Santa Fe	4,100.00
50220536	01/18/2013	Berkeley Shade Co.	210-5650	ECCL/Relocation to Ralph Hawley	617.17
50221940	01/28/2013	Mobile Modular Management Corp	210-5650	ECCL/Modular building removal	3,315.42
50219632	01/11/2013	School Facility Consultants	210-5825	ECCL/consulting srv re: state funding eligibility	1,555.00
50220554	01/18/2013	School Facility Consultants	210-5825	ECCL/Professional consulting services	790.00
50221948	01/28/2013	School Facility Consultants	210-5825	ECCL/Professional consulting services	525.00
50219630	01/11/2013	Pyramids Heating and Air	210-5830	EUSD R. H Server AC. Unit	5,100.00
50220542	01/18/2013	Davis & Associates	210-5830	ECCL/Communications consulting services	3,877.50
50220548	01/18/2013	Mack 5	210-5830	ECCL/Schematic cost estimate review services	8,160.00
50220549	01/18/2013	Murdoch, Walrath & Holmes	210-5830	ECCL/Professional consulting services	275.00
50220559	01/18/2013	John Michael Trible	210-5830	ECCL/Space and relocation consulting services	3,355.13
50220547	01/18/2013	LSA Associates	210-6157	ECCL/Environmental consulting srv contract	4,647.50
50219616	01/11/2013	DSK Architects	210-6210	ECCL/ECCL schematic design architectural fees	245,284.90
				Total Number of Checks 14	4 282,379.78

Fund Summary

Fund	Description		Check Count	Expensed Amount
010	General Fund	., ., ., .	96	408,605.17
130	Cafeteria Fund		11	28,210.92
210	Building Fund Primary		14	282,379.78
250	Capital Facilities Fund		. 4	22,039.34
	Total Number of Checks	122	741,235.21	
L	ess Unpaid Sales Tax Liability		1.95	
Net (Check	Amount)	-	741,233.26	

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget		Revenue	Account Balance
Option	Name				Duaget	Dauget			Dalance
210-8660-0000-	Interest, Un	restrict.				*			
			Balance Forward	01/01/13				13,820.00	13,820.0
		GJ13-00031	Allocate FY 12-13 1st qtr interest f	01/27/13				13,804.54-	15,4
			Account Total	01/31/13	.00	.00.	•	15.46	
210-8660-9110-	Interest, Me	easure J SerA,							
		GJ13-00031	Balance Forward Allocate FY 12-13 1st qtr interest f	01/01/13 01/27/13	50,000.00	50,000.00		6,994.44	50,000.0 43,005.5
			Account Total	01/31/13	50,000.00	50,000.00		6,994.44	
10-8660-9120-	Interest,Me	asure J SerB,							
			Balance Forward	01/01/13	18,750.00	18,750.00		4 550 07	18,750.0
		GJ13-00031	Allocate FY 12-13 1st qtr interest f	01/27/13				4,552.07	14,197.9
			Account Total	01/31/13	18,750.00	18,750.00		4,552.07	
210-8660-9130-	Interest,Me	asure J SerC,	m (m .)	04/04/49	10 100 00	19,100.00			40 400 (
		GJ13-00031	Balance Forward Allocate FY 12-13 1st qtr interest f	01/01/13 01/27/13	19,100.00	19, 100.00		2,258.03	19,100.0 16,841.9
		0313-00031	Account Total	01/31/13	40 400 00	40 400 00	•		10,011.
210 9600 0000	OthLoc Rev	/ Unrestrict	Account rotal	01/01/10	19,100.00	19,100.00		2,258.03	
2 10-6699-0000 -	OliiLoc Nev	v, Onlestrict,	Balance Forward	01/01/13				1,425,00	1,425.0
		GJ13-00032	AP stale dated check was drawn fi	01/28/13				1,425.00-	·),
			Account Total	01/31/13	.00	.00.	•	.00	
210-8699-9110-	OthLoc Rev	v.Measure J SerA							
19.0 \$ 11		GJ13-00032	AP stale dated check was drawn fi	01/28/13				1,425.00	1,425.0
			Total for Option , and Revenue	accounts	87,850.00	87,850.00		15,245.00	72,605.0
Option 704 - E	CCL_Proj								
. Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
210-3802-9110-	0000-8100-500-70704	PERS RedCL, Mea							
			Balance Forward	01/01/13	1,000.00-).
210-5830-9120-	0000-8100-500-70704	Contracted, Measur							
			Balance Forward	01/01/13	1,323,334.00	1,298,334.00	8,804.27	19,988.48	1,269,541.2
P13-00029	Pyramids Heating ar		EUSD R. H Server AC. Unit	01/11/13			5,100.00-		1,274,641.
P13-00029	Pyramids Heating ar	nd A EX13-01197	EUSD R. H Server AC. Unit	01/11/13				5,100.00	1,269,541.
			Account Total	01/31/13	1,323,334.00	1,298,334,00	3,704.27	25,088.48	
210-5845-9120-	0000-8100-500-70704	Legal Exp,Measure		04/04/42	100 000 00	100 000 00	30,000.00		70,000
		011 0	Balance Forward	01/01/13	100,000.00	100,000.00	30,000.00		70,000.
	0000-8500-500-70704						= .	Name and the control	
	•		e/Offline = N, Fiscal Year = 2013, Sta , Fund = 210, Object = 1-8, Obj Digits			/31/2013, Unposte	d JEs? =	ESCAPI	E 0 Ni JiN Page 1 c

Detail for Dates Ref#	01/01/2013 to 01/	31/2013 Journal #	Description	Trans	Adopted	Revised	Encumbered	Fiscal Expenditure	Year 2012/1
	Name _Proj (continued)			Dt	Budget	Budget			Balance
	Proj (continued))-8500-500-70704	Site Suppo Measur	e J SerB						
210-0100-3120-0000	0-0000-000-70	Bite ouppo,ivicaoui	Balance Forward	01/01/13	50,000.00	50,000.00			50,000.0
210-6155-9120-0000) - 8500-500-70704	Relocation Measure			· · · · · · · · · · · · · · · · · · ·				
210 5105 5125 5050			Balance Forward	01/01/13	50,000.00	50,000.00		34,289.53	15,710.4
210-6210-9120-0000)-8500-500-70704 <i>/</i>	Architect, Measure	J SerB,			· · ·			
		,	Balance Forward	01/01/13	2,233,333.00	1,040,333.00			1,040,333.0
210-6250-9120-0000)-8500-500-70704 ·	OtherCostP,Measu	re J SerB						
			Balance Forward	01/01/13	675,000.00	675,000.00			675,000.0
210-6270-9120-0000	-8500-500-70704	OtherCostC,Measu	re J SerB						
			Balance Forward	01/01/13	700,000.00	700,000.00			700,000.0
210-6272-9120-0000	-8500-500-70704	InterimHou,Measur	e J SerB						
			Balance Forward	01/01/13	958,333.00	958,333.00			958,333.0
210-6300-9120-0000)-8500-500-70- <i>-</i> 704	Bks NwLibr,Measur			·				
			Balance Forward	01/01/13	100,000.00	100,000.00			100,000.0
210-6410-9120-0000	-8500-500-70704	Equip&Tech,Measu							
			Balance Forward	01/01/13	310,000.00	310,000.00	26,338.34	253,893.09	29,768.5
			Total for Option 704, and Expens	e accounts	6,499,000.00	5,282,000.00	60,042.61	313,271.10	4,908,686.2
Option 801 - A) Sc	hool Const								
	I-8100-400-70801	Supv Sal, Measure	J SerA,						
		•	Balance Forward	01/01/13	256,746.00				.С
210-2305-9120-9214	-8100-400-70801	Supv Sal,Measure	J SerB,N						
			Balance Forward	01/01/13		256,746.00		90,341.06	166,404.9
		PR13-00029	01/31/13 Regular Payroll (Earning)	01/31/13			•	13,821.87	152,583.0
		PR13-00031	Salary Encumbrance between 02/0	01/31/13			69,109.35		83,473.7
			Account Total	01/31/13	.00,	256,746,00	69,109.35	104,162.93	
210-2405-9110-9214	I-8100-400-70801	Cirk Sal, Measure	l SerA,			· · · · · · · · · · · · · · · · · · ·			
			Balance Forward	01/01/13	37,548.00				.0
210-2405-9120-9214	I-8100-400-70801	Cirk Sal,Measure J	SerB,N						
			Balance Forward	01/01/13		37,548.00		18,774.00	18,774.0
		PR13-00029	01/31/13 Regular Payroll (Earning)	01/31/13				3,129.00	15,645.0
		PR13-00031	Salary Encumbrance between 02/0	01/31/13			15,645.00		.0
			Account Total	01/31/13	.00	37,548.00	15,645,00	21,903.00	
210-2905-9110-9214	I-8100 - 400-70801	Oth Class,Measure	J SerA,						
			Balance Forward	01/01/13	28,560.00				.0
210-2905-9120-9214	I-8100-400-70801	Oth Class,Measure	J SerB,						
			e/Offline = N, Fiscal Year = 2013, Sta		10040 End Data = 4	/24/2042 Impacto	オリビック ニ ・	ESCAPI	

Detail for Dates	01/01/2013 to 01/	/31/2013						Fiscal	Year 2012/13
Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Option 801 - A) Se	chool Const (contir	nued)							
210-2905-9120-921	4-8100-400-70801	Oth Class, Measure							
			Balance Forward	01/01/13		28,560.00		14,280.00	14,280.00
		PR13-00029	01/31/13 Regular Payroll (Earning:	01/31/13				2,380.00	11,900.00
		PR13-00031	Salary Encumbrance between 02/0	01/31/13			11,900.00		.0
			Account Total	01/31/13	.00	28,560.00	11,900.00	16,660.00	
210-2924-9110-921	4-8100-400-70801	OthClasHSt, Measu	· · · · · · · · · · · · · · · · · · ·	04104440	077.000.00				
			Balance Forward	01/01/13	377,620,00				.0.
210-2924-9120-921	4-8100-400-70 801	OthClasHSt,Measu		04/04/40		077 000 00			07/0/0
			Balance Forward	01/01/13		377,620.00		5,770,50	371,849.5
210-3102-9110-921	4-8100-400-70- <i>-</i> 801	STRS Class, Meas		04/04/40	2.257.00				
			Balance Forward	01/01/13	2,357.00				.00
210-3102-9120-921	4-8100-400-70- - 801	STRS Class, Measu		01/01/13		2,357.00		1,570.60	796 4
		DE140 00000	Balance Forward			2,357.00		•	786.4
		PR13-00029	01/31/13 Regular Payroll (Contribu				004.75	196.35	590.0
		PR13-00031	Salary Encumbrance between 02/(01/31/13			981.75		391.70
040 0000 0440 004	4.0400.400.70004	DEDC Class Mans	Account Total	01/31/13	.00	2,357.00	981.75	1,766.95	
210-3202-9110-921	4-8100-400-70801	PERS Class, Meas	ure J Ser Balance Forward	01/01/13	76,713.00				.00
240 2202 0420 024	4 9400 400 70 904	DEDC Class Mossi		01/01/13	70,115.00				
210-3202-9120-921	4-8100-400-70801	PERS Class, Meast	Balance Forward	01/01/13	.	76,713.00		12,573.32	64,139.68
		PR13-00029	01/31/13 Regular Payroll (Contribu	01/31/13		70,1 10.00		1,935.28	
		PR13-00029	Salary Encumbrance between 02/(9,676.40	1,830.20	62,204.40
		PR 13-0003 !		-					52,528.0
240 2242 0440 024	4-8100-400-70801	OASDI Clas Moss	Account Total	01/31/13	.00	76,713.00	9,676.40	14,508.60	
210-3312-9110-921	4-0100-400-70001	OASDI Cias, Measi	Balance Forward	01/01/13	39,994.00				.0.
210 2212 0120 021	4-8100-400-70801	OASDI Clas Measu		01/01/10	50,001.00				
210-3312-8120-821		OAODI Olas,Ivicasu	Balance Forward	01/01/13		39,994.00		5,162.66	34,831.3
		PR13-00029	01/31/13 Regular Payroll (Contribu	01/31/13		35,00 1.00		1,050.95	33,780.3
		PR13-00031	Salary Encumbrance between 02/(01/31/13			5,254.75	1,000.83	28,525.6
		11(10-00003	Account Total	01/31/13		20.004.00		0.040.04	20,323.0
210-3322-0110-021	4-8100-400-70801	Medi Class Measu		01/31/13	.00	39,994.00	5,254.75	6,213.61	·
210 0022-0110-021	10700-100-10-1001		Balance Forward	01/01/13	10,157.00				.0.
210-3322-9120-921	4-8100-400-70801	Medi Class.Measur			*				
	. 5.55 100 10 001		Balance Forward	01/01/13		10,157.00		1,872.83	8,284.17
		PR13-00029	01/31/13 Regular Payroll (Contribu	01/31/13		•		280.29	8,003.8
		PR13-00031	Salary Encumbrance between 02/0				1,401.45	200.20	6,602.4
			<u> </u>		/0010 E 15 1 1			200 A 400 F AC 4	DESCRIPTION NO.
	-		e/Offline = N, Fiscal Year = 2013, Sta			/31/2013, Unposte	a J⊑s? =	ESCAPI	- Programme Constitution of the Constitution o
N, As	sets and Liabilities? =	N, Restricted? = Y	Fund = 210, Object = 1-8, Obj Digits	– u, Page B	ieak LVI =)				Page 3 of

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Option 801 -	A) School Const (conti	inued)				•			
····· :			Account Total	01/31/13	.00	10,157.00	1,401.45	2,153.12	
210-3402-911	0-9214-8100-400-70801	H&W Class, Measu				·			
			Balance Forward	01/01/13	36,496.00				.0.
210-3402-912	0-9214-8100-400-70801	H&W Class,Measu						10.501.10	10.074.5
			Balance Forward	01/01/13		36,496.00		16,524.49	19,971.5
		PR13-00029	01/31/13 Regular Payroll (Contribu	01/31/13				2,749.02	17,222.4
		PR13-00031	Salary Encumbrance between 02/0	01/31/13			13,745.10		3,477.3
			Account Total	01/31/13	.00.	36,496.00	13,745.10	19,273.51	
110-3502-911	0-9214-8100-400-70801	SUI Class, Measur		01/01/13	7,706.00				.0
40.0500.015	0.0044.0400.400.70	OLD OL \$4	Balance Forward	01/01/13	1,700.00				٠.
210-3502-912	0-9214-8100-400-70801	SUI Class, Measure	Balance Forward	01/01/13		7,706.00		1,420.90	6,285.1
		DD40 00000				7,700.00		212.65	
		PR13-00029	01/31/13 Regular Payroll (Contribu	01/31/13			4.000.05	212.00	6,072.4
		PR13-00031	Salary Encumbrance between 02/(01/31/13			1,063.25		5,009.2
10.0000.014	0.0044.0400.400.70004	MO Olere Marrie	Account Total	01/31/13	.00	7,706.00	1,063.25	1,633,55	
210-3602-911	0-9214-8100-400-70801	VVC Class, Measur	e J SerA, Balance Forward	01/01/13	17,512.00				.(
340 0000 040	0-9214-8100-400-70801	MC Class Mossure			17,012.00			<u>. </u>	
210-3602-912	0-9214-0100-400-70001	VVC Class, weasure	Balance Forward	01/01/13		17,512.00		3,229.14	14,282.8
		PR13-00029	01/31/13 Regular Payroll (Contribu	01/31/13		.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		483.27	13,799.5
		PR13-00031	Salary Encumbrance between 02/(01/31/13			2,416.35	100.27	11,383.2
		11(10-00001	Account Total	01/31/13	.00	17,512,00	2,416.35	3,712.41	11,000.2
210-3802-911	0-9214-8100-400-70801	PERS RedC1 Mea		01/01/10		17,512.00	2,410.55	3,712.41	
. 10-000Z-011	0-3214-0100-400-70001	7 2.10 1.0001, 1110	Balance Forward	01/01/13	10,771.00				.(
210-3802-912	0-9214-8100-400-70801	PERS RedCL Mea			·				
110 0002 012			Balance Forward	01/01/13		9,771.00		1,765.33	8,005.6
		PR13-00029	01/31/13 Regular Payroll (PERS R	01/31/13				271.72	7,733.9
		PR13-00031	Salary Encumbrance between 02/0	01/31/13			1,358.60		6,375.3
			Account Total	01/31/13	.00	9.771.00	1,358.60	2,037.05	
210-4300-911	0-9217-8100-400-70801	Matls&Supp, Meas				-,	-,,		
			Balance Forward	01/01/13		5,000.00	1,008.25	1,168.37	2,823.3
213-00023	Office Depot	EN13-01449	ECCL/Office Supplies	01/07/13			54.49-		2,877.8
13-00023	Office Depot	EN13-01450	ECCL/Office Supplies	01/07/13			13.64-		2,891.8
P13-00023	Office Depot	EN13-01451	ECCL/Office Supplies	01/07/13			430.64-		3,322.1
P13-00023	Office Depot	EN13-01452	ECCL/Office Supplies	01/07/13			278.39-		3,600.8
213-00023	Office Depot	EX13-01138	ECCL/Office Supplies	01/07/13				54.49	3,546.0
selection	·	ons (Org = 18 Onlin	e/Offline = N, Fiscal Year = 2013, Sta	rt Date = 1/1	2013. End Date = 1	/31/2013 Unnoste	ed JEs? =	ESCAPE	0.849 8
-wicketti i			Fund = 210, Object = 1-8, Obj Digits			,			Page 4 c

Ref#	s 01/01/2013 to 01/31/ Pay To	Journal #	Description	Trans	Adopted	Revised	Encumbered	Expenditure	Year 2012/1 Account
	Name		Description	Dt	Budget	Budget			Balance
	School Const (continued		· · · · · · · · · · · · · · · · · · ·						
	217-8100-400-70801 Mat			04/07/40				13,64	2 522 4
P13-00023	Office Depot	EX13-01139	ECCL/Office Supplies	01/07/13				430.64	3,532,4 3,101,7
P13-00023	Office Depot	EX13-01140	ECCL/Office Supplies						
P13-00023	Office Depot	EX13-01141	ECCL/Office Supplies	01/07/13				278.39	2,823.3
040 4445 0440 0	200 0400 400 70 004 0	Envis Mass	Account Total	01/31/13	.00	5,000.00	231.09	1,945.53	
210-4415-9110-92	220-8100-400-70801 Cor	np Equip, Measi	Balance Forward	01/01/13		5,000.00		120.37	4,879.6
210 5925 0110 0	208-8100-400-70801 Cor	neultant Measur		01,01,10		0,000.00			,,,,,,,,
210-3023-9110-92	200-0100-400-70001 001	Bultant, Weasur	Balance Forward	01/01/13		5,000.00		4,277.50	722.5
210-5825-9120-92	208-8100-400-70801 Cor	sultant.Measure							
210 0020 0120 0			Balance Forward	01/01/13		23,000.00		2,337.50	20,662.5
P13-00330	School Facility Consulta	EN13-01488	ECCL/consulting srv re: state fund	01/08/13			1,555.00		19,107.5
P13-00340	School Facility Consulta		ECCL/Professional consulting serv	01/10/13			11,000.00		8,107.5
P13-00330	School Facility Consulta		ECCL/consulting srv re: state fund	01/11/13			1,555.00-		9,662.
P13-00330	School Facility Consulta	and the second s	ECCL/consulting srv re: state fund	01/11/13				1,555.00	8,107.
P13-00340	School Facility Consulta		ECCL/Professional consulting serv	01/18/13			790.00-		8,897.
P13-00340	School Facility Consulta		ECCL/Professional consulting serv	01/18/13				790.00	8,107.
P13-00340	School Facility Consulta		ECCL/Professional consulting serv	01/28/13			525.00-		8,632.5
P13-00340	School Facility Consulta	EX13-01308	ECCL/Professional consulting serv	01/28/13		•		525.00	8,107.8
	• •	=	Account Total	01/31/13	,00	23,000.00	9,685.00	5,207.50	
210-5830-9110-92	212-8100-400-70801 Cor	ntracted, Measu	re J Ser						
	,		Balance Forward	01/01/13		53,000.00		51,287.76	1,712.2
210-5830-9120-92	211-8100-400-70801 Cor	ntracted,Measur	e J SerB						
			Balance Forward	01/01/13		5,000.00			5,000.0
P13-00334	School Loop, Inc.	EN13-01487	ECCL/School Loop training	01/08/13		~ = > > > > > = < < < < < = = = = = = = =	2,100.00		2,900.0
			Account Total	01/31/13	.00	5,000.00	2,100.00	.00	
210-5830-9120-92	212-8100-400-70801 Cor	ntracted,Measur		04/04/40		00.000.00	075.00	50.044.00	20.704.6
		EN40 04464	Balance Forward	01/01/13		90,000.00	275.00	58,944.00	30,781.0
P13-00343	Mack 5	EN13-01494	ECCL/Schematic cost estimate rev	01/10/13			13,600.00		17,181.0
P13-00349	Davis & Associates	EN13-01559	ECCL/Communications consulting	01/14/13			3,877.50		13,303.5
P13-00350	John Michael Trible	EN13-01560	ECCL/Space and relocation consu				3,355.13		9,948.3
P13-00324	Murdoch, Walrath & Holi		ECCL/Professional consulting serv	01/18/13			275.00-		10,223.3
P13-00343	Mack 5	EN13-01618	ECCL/Schematic cost estimate rev	01/18/13			8,160,00-		18,383.3
P13-00349	Davis & Associates	EN13-01621	ECCL/Communications consulting	01/18/13			3,877.50-		22,260.
P13-00350	John Michael Trible	EN13-01622	ECCL/Space and relocation consu ECCL/Professional consulting serv	01/18/13 01/18/13			3,355.13-	275.00	25,616. 25,341.
P13-00324	Murdoch, Walrath & Holi								

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To the grade of the	tes 01/01/2013 to 01/31 Pay To			Trans	Adopted	Revised			Year 2012/ Account
Ref#	Name	Journal #	Description	Dt	Budget	Budget	Encumbered	Expenditure	Balance
Option 801 - A) School Const (continue	d)							
210-5830-9120-	9212-8100-400-70801 Co	ntracted,Measur	e J SerB (continued)						
P13-00343	Mack 5	EX13-01261	ECCL/Schematic cost estimate rev	01/18/13				8,160.00	17,181.
P13-00349	Davis & Associates	EX13-01264	ECCL/Communications consulting	01/18/13				3,877.50	13,303.
P13-00350	John Michael Trible	EX13-01265	ECCL/Space and relocation consu	01/18/13				3,355.13	9,948.
P13-00363	Murdoch, Walrath & Hol	EN13-01636	ECCL/Professional consulting serv	01/23/13			206,25	•	9,742.
P13-00359	Wechsler, Cory	EN13-01637	ECCL/Student Engagement consu	01/23/13			2,350.00		7,392.
			Account Total	01/31/13	.00	90,000.00	7,996.25	74,611.63	
210-5845-9110-	9609-8100-400-70 801 Leg	gal Exp, Measur							
			Balance Forward	01/01/13				33,414.39	33,414.
210-6240-9110-	9204-8500-400-70801 Pre	liminar, Measur		04/04/40		40.000.00		9470949	
			Balance Forward	01/01/13		43,000.00		24,730.42	18,269.
210-6250-9110-	9203-8500-400-70801 Oth	nerCostP, Measi		04/04/40				0.000.00	0.000
			Balance Forward	01/01/13				3,600.00	3,600.
			Total for Option 801, and Expense	accounts	902,180.00	1,130,180.00	152,564.34	398,990.33	578,625
140 0010 0100	0000 0500 400 70 , 000 A	hite at Magazina	Balance Forward	01/01/13		500,000.00	10,000.00	398,040.82	91,959
210-6210-9120-	9202 - 8500-400-70802 Arc	hitect,Measure	········						
			Balance Forward	01/01/13		950,000.00		461,712.95	488,287
P13-00332	DSK Architects	EN13-01446	ECCL/ECCL schematic design arc	01/07/13			245,284.90		243,002
P13-00332	DSK Architects	EN13-01549	ECCL/ECCL schematic design arc	01/11/13			245,284.90-		488,287.
P13-00332	DSK Architects	EX13-01227	ECCL/ECCL schematic design arc	01/11/13				245,284.90	243,002.
			Account Total	01/31/13		950,000.00	.00	706,997.85	
			Total for Option 802, and Expense	e accounts	.00	1,450,000.00	10,000.00	1,105,038.67	334,961
Option 808 - H) Interim Hous								
210-5650-9110-	9306-8100-400-70808 Inte	erim Housing, M	easure						
			Balance Forward	01/01/13		800,000.00	4,556.00	604,570.42	190,873.
P13-00342	Bel Construction	EN13-01493	ECCL/Interim relocation site work	01/10/13			4,100.00		186,773.
P13-00344	Berkeley Shade Co.	EN13-01495	ECCL/Relocation to Ralph Hawley	01/10/13			617.17		186,156.
P13-00345	Mobile Modular Manage	EN13-01496	ECCL/Modular building removal	01/10/13			11,645.00		174,511.
P13-00342	Bel Construction	EN13-01616	ECCL/Interim relocation site work	01/18/13			2,700.00-		177,211,
P13-00342	Bel Construction	EN13-01617	ECCL/Interim relocation site work	01/18/13			1,400.00-		178,611.
P13-00344	Berkeley Shade Co.	EN13-01619	ECCL/Relocation to Ralph Hawley	01/18/13			617.17-		179,228.
P13-00342	Bel Construction	EX13-01259	ECCL/Interim relocation site work	01/18/13				2,700.00	176,528
selection F	iltered by User Permissions.	(Org = 18, Onlin	e/Offline = N, Fiscal Year = 2013, Sta	rt Date = 1/1/	/2013, End Date = 1/	/31/2013, Unposte	d JEs? =	ESCAPE	ONLEN
	-		Fund = 210, Object = 1-8, Obj Digits			•		<u> </u>	Page 6

Detail for Da	tes 01/01/2013 to 01/31/	2013		* * * * * * * * * * * * * * * * * * *				Fiscal	Year 2012/1
Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Option 808 - H) Interim Hous (continued)							
210-5650-9110-	-9306-8100-400-70808 Inte	rim Housing, Me	easure (continued)						
P13-00342	Bel Construction	EX13-01260	ECCL/Interim relocation site work	01/18/13				1,400.00	175,128.5
P13-00344	Berkeley Shade Co.	EX13-01262	ECCL/Relocation to Ralph Hawley	01/18/13				617.17	174,511.4
P13-00345	Mobile Modular Manage	EN13-01673	ECCL/Modular building removal	01/28/13			1,657.71-		176,169.12
P13-00345	Mobile Modular Manage	EN13-01674	ECCL/Modular building removal	01/28/13			1,657.71-		177,826.83
P13-00345	Mobile Modular Manage	EX13-01309	ECCL/Modular building removal	01/28/13				1,657.71	176,169.12
P13-00345	Mobile Modular Manage	EX13-01310	ECCL/Modular building removal	01/28/13				1,657.71	174,511.4°
			Account Total	01/31/13	.00.	800,000.00	12,885.58	612,603.01	
210-5650-9120-	9306-8100-400-70808 Inte	rim Housing,Me					12,000.00	312,000,01	
			Balance Forward	01/01/13		100,000.00		99,430.29	569.7
P13-00362	Rex Key & Security	EN13-01571	ECCL/Ralph Hawley site work	01/17/13			227.14		342.57
	,		Account Total	01/31/13	.00	100,000.00	227.14	99,430.29	
210-5830-9110-	9306-8100-400-70808 Cor	tracted, Measu						00,100.20	
			Balance Forward	01/01/13		30,000.00	2,655.42	19,324.57	8,020.01
210-6200-9110-	9306-8500-100-56808 Bldg	g&Imprv,Measu	re J SerA				***		
			Balance Forward	01/01/13				9,095.00	9,095.00
210-6400-9110-	9306-8100-100-56808 Equ	ipment,Measure	e J SerA,						
****	······································	·	Balance Forward	01/01/13			j.	19,275.00	19,275.00
210-6400-9110-	9306-8100-300-56808 Equ	ipment,Measure	e J SerA,						
			Balance Forward	01/01/13				26,395.00	26,395.00
			Total for Option 808, and Expense	accounts	.00	930,000.00	15,768.14	786,122.87	128,108.99
Option 810 - J)	•								
210-6157-9120-	9104-8500-400-70810 Env	ironmen,Measu							
			Balance Forward	01/01/13		50,000.00		15,068.61	34,931.39
P13-00341	LSA Associates	EN13-01561	ECCL/Environmental consulting sr	01/14/13			4,647.50		30,283.89
P13-00341	LSA Associates	EN13-01615	ECCL/Environmental consulting sr	01/18/13			4,647.50-		34,931.39
P13-00341	LSA Associates	EX13-01258	ECCL/Environmental consulting sr	01/18/13				4,647.50	30,283.89
213-00370	LSA Associates	EN13-01685	ECCL/Environmental studies cons	01/30/13			12,060.88		18,223.0
		•	Account Total	01/31/13	.00.	50,000.00	12,060.88	19,716.11	
	· ·		Total for Option 810, and Expense	_	.00	50,000.00	12,060.88	1	

selection	Filtered by User Permissions, (Org = 18, Online/Offline = N, Fiscal Year = 2013, Start Date = 1/1/2013, End Date = 1/31/2013, Unposted JEs? =
	N, Assets and Liabilities? = N, Restricted? = Y, Fund = 210, Object = 1-8, Obj Digits = 0, Page Break Lvl =)

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Account Transaction Detail-Balance

Detail for Dates 01/01/2013 to 01/31/2013								Fiscal Year 2012/13		
Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
Total for Org 018-Er	mery Unified School D	Pistrict							****	
		Starting Balance	+ Reve	nues	- Encumbrances		- Expenditures	= Calculate	d Ending Balance	
Budgeted			87,85	0.00			8,842,180.00		8,754,330.00-	
Actual			15,24	5.00	250,435.97		2,623,139.08		2,858,330.05-	

selection Filtered by User Permissions, (Org = 18, Online/Offline = N, Fiscal Year = 2013, Start Date = 1/1/2013, End Date = 1/31/2013, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Fund = 210, Object = 1-8, Obj Digits = 0, Page Break Lvl =)

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EMERY UNIFIED SCHOOL DISTRICT EMERYVILLE, CALIFORNIA 94608

RESOLUTION NO. 6- 2011/12

COMMUNITY ENGAGEMENT PROCESS RESOLUTION FOR DESIGN OF SCHOOL SITES OR RELATED FACILITIES RESULTING FROM USE OF MEASURE J FUNDS

Whereas, the Emery Unified School District and the City of Emeryville are jointly developing a facilities project known as the Emeryville Center of Community Life which, as Measure J promised (See Attachment A, "Full Text of Measure J Ballot Language"), will provide a joint-use school and community facility that includes a range of services such as adult education, job training, after-school facilities, child care and public services; and

Whereas, the City/Schools Committee whose membership consists of all five School District Trustees and all five City Councilpersons, has approved a Community Engagement Policy (See Attachment B, "City/Schools Committee Policy #1800 on Community Engagement") for the work associated with the Emeryville Center of Community Life; and

Whereas, Emery Unified School District's guiding principles include "holding high academic, social, and professional expectations;" "creating a sense of family;" and "inspiring and supporting innovation to end racist and classist practices;" and

Whereas, Emery Unified School District voters passed a General Obligation Prop 39 bond known as "Measure J" in November 2010; and

Whereas, the text of Measure J states that the EUSD Board of Trustees shall adopt a Community Engagement Process Resolution that defines and establishes a process for community information, input, and participation in the design of school sites or related facilities; and

Whereas, Measure J requires a Specific Plan for Community Engagement (see Attachment C, "Specific Plan for Community Engagement"); and

Whereas, the School District Board of Trustees has appointed a Citizens' Oversight Committee (COC) to ensure community engagement as stipulated by the Measure J bond language; and

Whereas, both the City/Schools Committee's "Community Engagement Policy" and the COC's By-Laws stipulate that the COC will provide input regarding the Community Engagement Process Resolution; and

Whereas, the COC has reviewed and given input on this Community Engagement Process Resolution to the School District Board of Trustees and to the City/Schools Committee;

Now therefore be it resolved, that the Emery Unified School District's Board of Trustees defines and establishes a process for Community Engagement associated with Measure J and the design of school sites or related facilities including the Emeryville Center of Community Life project.

DEFINITION OF COMMUNITY ENGAGEMENT

Community Engagement is the involvement of community members in major community decisions. Stakeholders are not solely defined by geographic boundaries and include residents, users, community organizations and institutions, neighborhood associations, businesses and workers, cultural communities, advocacy groups, teachers, staff, students, and families. Community Engagement builds capacity and relationships among community members to work effectively as ongoing partners, with the shared goal of making Emeryville a better place to live, learn, and work.

PREAMBLE TO PROCESS FOR COMMUNITY ENGAGEMENT

Public facilities in Emeryville are shared assets that contribute to the well-being of all members of the Emeryville community. In working toward that well-being, the community engagement goals in Emeryville are to:

- A. Involve broad representation of Emeryville and EUSD stakeholders to help: a)design a project that best supports Emeryville's educational, recreational and social program goals; and b) create community understanding of and connection to the Emeryville Center of Community Life (Process for Community Engagement);
- B. Work collectively across diverse interests and perspectives to end racist and classist practices, in order to sustain a healthy and vibrant Emeryville (Roles and Responsibilities for Community Engagement);
- C. Identify and allocate resources that support opportunities to create relationships across traditional community divides (Specific Plan for Community Engagement).

A. PROCESS FOR COMMUNITY ENGAGEMENT (INVOLVE BROAD REPRESENTATION TO CREATE UNDERSTANDING AND CONNECTION)

1. Build trust from community stakeholders.

Building community trust is essential to effective community engagement and requires that all stakeholders trust the District's motives, interests, and practices. This means acknowledging past patterns and practices of community involvement, both good and bad, and the ideas and questions that may have been raised.

2. Recognize and respect community diversity.

Engaging diverse populations will require the use of multiple engagement strategies. Diversity may be related to economic, educational, employment, and health status as well as differences in race, gender, cultures, language, age, mobility, literacy, and interests. Broad community participation will require consideration of different community locations, times, format and outreach strategies in designing and implementing community engagement approaches.

3. Ensure equitable access to participation as part of confronting harmful racist and classist practices.

Participation is easier and more meaningful if people believe the processes are open and supportive and there are few barriers to participation. The commitment to equitable voice in community decisions may also require providing targeted opportunities for stakeholders that have not been traditionally recognized in decision-making.

4. Identify, leverage, and invest in existing community assets.

Community members and networks are important resources for sustainable change and action, whether in terms of program development and project design, or implementation and evaluation. To the extent possible, engaging the community should be informed by past efforts, and may include providing experts and resources to help communities develop the necessary capacities and infrastructure to analyze situations, develop new strategies, make decisions, and take future action. This assistance may involve training in leadership, facilitating meetings and discussions, and other skills-building activities.

5. Commit to long-term engagement.

Building trust and helping communities develop the capacity and infrastructure for successful community action takes time. People in a community are more likely to stay involved if they identify with the issues being addressed and consider them important. Individuals must feel that they have something to contribute and something to gain over the long run.

6. Evaluate efficacy of community engagement efforts.

Goals and metrics to gauge the effectiveness of participation efforts should consider the breadth and depth of involvement across all segments of the Emeryville community. Community members should be involved in evaluating engagement efforts as part of the process for continual community improvement.

B. ROLES AND RESPONSIBILITIES FOR COMMUNITY ENGAGEMENT (WORK COLLECTIVELY TO END RACIST AND CLASSIST PRACTICES IN ORDER TO SUSTAIN EMERYVILLE)

- 1. **Staff responsibilities** (EUSD, Community Services, Youth, Fellows) include, but are not limited to:
 - a. Chronicling the ECCL development and implementation process
 - Conducting outreach to the community to encourage participation in ECCL process
 - Involving teachers, administrators, and community-serving staff in defining ECCL's k-12 and community program in order to establish appropriate ECCL design criteria
 - d. Coaching community, student, and staff leaders
 - e. Collecting data for ECCL process and outcomes evaluations
 - f. Organizing and convening forums, workshops, meetings
 - g. Analyzing data and delivering evaluation of ECCL processes for multiple audiences
 - h. Delivering progress toward all 5 City/Schools policy directives (Partnerships, Community Engagement, Wellness, Equity, Sustainability)

- 2. **Contracted Consultant responsibilities** (Nexus, Turner, etc) include, but are not limited to:
 - a. Contributing and maintaining web communications, including website content
 - b. Mentoring community, student, and staff leaders
 - c. Developing Public relations and information strategies
 - d. Implementing specific public relations and information strategies
 - e. Providing internship opportunities for community, students, staff
 - f. Together with teachers, administrators, and community-serving staff, developing and refining ECCL's k-12 and community program in order to establish appropriate ECCL design criteria
 - g. Together with staff, co-designing and implementing community-based information exchange strategies
 - h. Together with staff, co-designing and conducting community design workshops
 - i. Pursuing local workforce development strategies
- 3. **COC responsibilities** are defined by City/Schools Roles and Responsibilities Matrix (approved July 7, 2011), as follows:
 - a. Providing input to the EUSD Board of Trustees for Community Engagement Process Resolution
 - b. Providing input to the EUSD Board of Trustees for Community Engagement strategies
 - c. Monitoring the progress of Community Engagement activities
 - d. Ensuring that Community Engagement has occurred per the Measure J requirements
- C. Specific Plan for Community Engagement (resources to create relationships across traditional community divides)

See "ATTACHMENT C: SPECIFIC PLAN FOR COMMUNITY ENGAGEMENT" attached to and made part of this RESOLUTION NO. 6- 2011/12.

I,, Clerk of the Governing Board of the	•	
Alameda County, State of California, certify that this R by the Board, at an official and public meeting this by the following vote:		•
AYES:		
NOES:		
ABSENT:		
Clerk of the Board of Trustees		

EMERY UNIFIED SCHOOL DISTRICT EMERYVILLE, CALIFORNIA 94608

RESOLUTION NO. 6- 2011/12

ATTACHMENT A: FULL TEXT OF MEASURE J

This proposition may be known and referred to as the Emery Unified School District General Obligation Bond of 2010, or Measure J.

FINDINGS

The Emery Unified School District has made excellent progress in educating our children with small class sizes, and excellent teachers. Since 2007, academic performance has improved more in the Emery Unified School District than any other District in Alameda County.

However, our schools and classrooms must be upgraded to meet safety and academic needs. For nearly a decade, the Emery Unified School District has sought a solution to repair and upgrade old classrooms and learning environments, improve school safety conditions, ensure all schools are seismically safe, and bring classroom technology up to date. Current school sites are over 40 years old and lack science labs, energy efficiency, and the technology to keep our students competitive in the 21st century. This measure would allow the district to update and upgrade our schools to ensure our students have the quality learning environments they need.

The District will be collaborating with the City of Emeryville to save taxpayers money by building facilities that maximize cost efficiencies while creating safe schools and quality learning environments. Instead of operating two schools and community facilities separately, the new facilities will include a range of essential services such as adult education, job training, after-school facilities, child care, and health services that are available to all Emeryville children and families at the same location where schools are housed.

The District has sought, and continues to seek, all available outside sources of funding to improve our school buildings, including local, state, and federal grants and state bond funds. The District and City have qualified for State and Federal stimulus money that will help create jobs and improve the local economy; without a local match, these monies would go to other communities.

This measure includes Independent Citizens' Oversight to ensure that monies are spent as promised, and no money will be spent on administrator salaries. All funds will be spent locally to replace old schools that no longer meet current seismic safety standards, and cannot be taken away by Sacramento.

It is necessary to seek voter approval of a bond measure in order to provide the local funding to ensure that the schools that are seismically safe.

BOND AUTHORIZATION

By approval of this proposition by at least 55 percent of the registered voters voting on the proposition, the District shall be authorized to issue and sell bonds of up to \$95 million dollars in aggregated principal at interest rates below the legal limit, to provide finance for the specific school facilities projects listed in the Bond Project List attached hereto as Exhibit A-1, subject to all the accountability requirements specified below.

BOND PROJECT LIST

The Bond Project List attached to this resolution as Exhibit A-1 shall be considered a part of the ballot proposition and shall be reproduced in any official document required to contain the full statement of the bond proposition.

Approval of this Bond Measure (the "Measure") does not guarantee that the proposed project or projects in the District that are the subject of bonds under the Measure will be funded beyond the local revenues generated by the Measure. If state matching funds become available, they will be used for and applied to the Bond Project List as per Exhibit A-1.

ACCOUNTABILITY REQUIREMENTS

The provisions in this section are specifically included in this proposition in order that the voters and taxpayers in the District may be assured that their money will be spent wisely to address specific facilities needs of the District all in compliance with the requirements of Article XIIIA, Section 1(b) (3), of the State Constitution and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at Education Code Sections 15264 and following).

<u>Evaluation of Needs.</u> The Board has prepared an updated facilities plan in order to evaluate and address all of the facilities needs of the District. The Board hereby certifies that it has evaluated safety, class size reduction, enrollment growth, and information technology needs in developing the Bond Project List contained in Exhibit A-1.

<u>Independent Citizens' Oversight Committee</u>. The Board shall establish an Independent Citizens' Oversight Committee pursuant to Education Code Section 15278 and following to ensure bond proceeds are expended only on the school facilities projects listed in Exhibit A-1. The committee shall be established within 60 days of the date when the results of the election appear in the minutes of the Board.

<u>Performance Audits.</u> The Board shall conduct an annual, independent performance audit to ensure that the bond proceeds have been expanded only on the school facilities projects listed in Exhibit A-1.

<u>Financial Audits.</u> The Board shall conduct an annual, independent financial audit of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed in Exhibit A-1.

Special Bond Proceeds Account: Annual Report to Board. Upon approval of this proposition and the sale of any bonds approved, the Board shall take actions necessary to establish an account in which proceeds of the sale of bonds will be deposited. As long as any proceeds of the bonds remain unexpended, the Superintendent of the District shall cause a report to be filed with the Board annually stating (1) the amount of bond proceeds received and expended in that year, and (2) the status of any project funded or to be funded from bond proceeds. The report may relate to the calendar year, fiscal year, or other appropriate annual period as the Superintendent shall determine and may be incorporated in the annual budget, audit, or another appropriate routine report to the Board.

FURTHER SPECIFICATIONS

No Administrator Salaries. Proceeds from the sale of bonds authorized by this proposition shall be used only for the construction, reconstruction and/or rehabilitation of school facilities including the furnishing and equipping of school facilities or acquisition or lease of real property for school facilities and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

The proceeds of the bonds will be deposited into a Building Fund to be held by the Alameda County Treasurer, or alternative approved by the County as required by the California Education Code.

<u>Community Engagement Process</u>. The Emery Unified School District embraces the following Core Values for the Practice of Public Participation as defined by the International Association of Public Participation:

- 1. Public participation is based on the belief that those who are affected by a decision have a right to be involved in the decision-making process.
- 2. Public participation includes the promise that the public's contribution will influence the decision.
- 3. Public participation promotes sustainable decisions by recognizing and communicating the needs and interests of all participants, including decision makers.
- 4. Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision.
- 5. Public participation seeks input from participants in designing how they participate.
- 6. Public participation provides participants with the information they need to participate in a meaningful way.
- 7. Public participation communicates to participants how their input affected the decision.

Should Emery Unified School District Voters adopt this bond, the EUSD Board of Trustees shall adopt a resolution defining and establishing a process for community information, input, and participation in the design of school sites or related facilities. This Community Engagement Process Resolution shall include a specific plan for soliciting community input and participation including a working timeline of community meetings and presentations. This plan shall include, but not be limited to workshops with District and the City's Community Services staffs; meetings hosted by the School District, City, and/or community residents; and ongoing community engagement including web-based communications, mailings, and notices.

EXHIBIT A-1: BOND PROJECT LIST

- a. Construct, furnish and equip leased and owned facilities, including but not limited to classrooms, science labs, and schools.
- b. Replace, demolish or renovate District properties to meet current seismic safety standards;
- c. Replace outdated portable buildings with permanent classrooms;
- d. Construct school-site support including libraries, physical education facilities, multipurpose rooms, food service facilities, health and recreation facilities and play fields for joint school and community use;
- e. Upgrade and replace classroom technology infrastructure and improve access to computer systems;
- f. Acquire available real property as needed to construct facilities;
- g. Provide appropriate and sufficient parking facilities including but not limited to pick-up and drop-off access for students:
- h. Provide for costs associated with interim housing as needed during the period of construction;
- i. Make additional repairs and upgrades as needed to educational facilities;
- j. Perform necessary site preparation/restoration in connection with new construction, renovation, demolition, or deferred maintenance of educational facilities including off-site facilities as required;
- k. Address unforeseen conditions revealed by construction or emergency repairs (e.g. plumbing or gas line breaks, seismic, structural, asbestos and other hazardous materials);
- I. With written consent from neighbors, mitigate items identified by the Environmental Impact Review as appropriate;
- m. Install energy efficient systems including but not limited to solar electrical systems and related infrastructures.

EMERY UNIFIED SCHOOL DISTRICT EMERYVILLE, CALIFORNIA 94608

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ATTACHMENT B: CITY/SCHOOLS POLICY #1800 ON COMMUNITY ENGAGEMENT (ADOPTED 02.03.11)

The City Council of the City of Emeryville and the Board of Trustees of the Emery Unified School District, who together comprise the City/Schools Committee, believe that input from staff, parents/guardians, students and members of the Community of Emeryville provides valuable perspectives and expertise to inform the work of the Committee.

The Committee seeks to build a collective sense of ownership of the schools and the community by encouraging open communication and facilitating community-building across diverse interests.

Accordingly, the City/Schools Committee (or their designees), following upon, and with input from the Citizens' Oversight Committee (COC), shall:

- Adopt a resolution defining and establishing a process for community information, input, and engagement in the design of school sites or related facilities.
- Establish administrative councils, task forces, or advisory committees (and/or work in conjunction with existing bodies), that have broad community representation and embrace the "Core Values for the Practice of Public Participation."
- Develop a specific plan for soliciting community input and participation including a working timeline of community meetings and presentations, in alignment with existing City and School District advisory committees and taskforces. This plan shall include, but not be limited to:
 - Workshops with District and the City's Community Services staffs;
 - Meetings hosted by the School District, City, and/or community residents;
 - o Ongoing community engagement activities including web-based communications, mailings, and notices; and other elements as defined by the Resolution.
- Encourage proactive engagement of youth, families, and community members
- Develop community practices that distribute responsibility and accountability in open and transparent interactions

The community engagement activities are specifically meant to outlast the duration of the facilities project known currently as the Center of Community Life. They are intended to form relational structures and behaviors that build long-lasting and trusting relationships amongst community members.

¹ As defined by the International Association of Public Participation: (1) Public participation is based on the belief that those who are affected by a decision have a right to be involved in the decision-making process; (2) Public participation includes the promise that the public's contribution will influence the decision; (3) Public participation promotes sustainable decisions by recognizing and communicating the needs and interests of all participants, including decision makers; (4) Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision; (5) Public participation seeks input from participants in designing how they participate; (6) Public participation provides participants with the information they need to participate in a meaningful way; (7) Public participation communicates to participants how their input affected the decision.

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ATTACHMENT C: SPECIFIC PLAN FOR COMMUNITY ENGAGEMENT²

Information Distribution – providing information

- 1. <u>Weekly-Monthly project updates and comprehensive meeting/event calendar hosted on www.emeryvillecenter.org</u>, with links to City and EUSD websites
- 2. Weekly Monthly Nexus partner project progress on www.emeryvillecenter.org
- 3. Mailings, posters, and residential flyers for information and event notifications, as needed
- 4. Community bulletin boards and email listservs, i.e. local organizations and businesses, public places, HOAs, community rooms, Anna Yates Elementary and Emery Secondary School, Community Services locations, staff rooms
- 5. ECCL information booths and outreach efforts at community events in various city locations
- 6. ECCL project presentations for interested community groups, businesses, etc., as requested
- 7. Emeryville Cable Channel 27 public service announcements
- 8.7. Anna Yates Elementary "Thursday Packet" for information distribution and event notification, as needed
- 9.8. EUSD "robo-calls" for event notifications, as needed
- 10.9. Monthly updates by ECCL staff at various EUSD and City Staff Meetings, as requested
- 11.10. Translated materials, as needed
- 12.11. Regular project updates at public meetings, e.g. EUSD Board of Trustees meetings, City/Schools meetings, Citizens Oversight Committee
 - a. City/Schools committee webcasts:
 http://emeryville.org/MediaCenter.aspx?CID=City-%2f-School-Committee--1.
 - b. COC web access of audio-recordings: location, TBA on www.emeryvillecenter.org website

<u>Information Exchange – getting community input</u>

- 1. Diverse stakeholder information and input meetings, i.e. "house-meetings" Community Workshops" and "Community Meetings"
 - a. August 2011—March 2013
 - b. <u>Weekly progress Progress</u> meetings with various stakeholder groups as requested for community information and input
 - c. Stakeholder groups as identified by the COC, e.g. HOAs, parent groups, student clubs, staff meetings, etc.

² Incorporating input from the June 15, 2011 Citizens Oversight Committee meeting

- d. Teacher, administrator, and community-service program development meetings to establish appropriate ECCL design criteria
- e. Invitations to ECCL Community Design Workshops
- f. Translation, as needed
- 2. Monthly ECCL Community Design Workshops
 - a. August 2011 March 2012
 - b. Held throughout the community at various locations/times to maximize broad community participation
 - c. <u>Monthly</u> design workshops for community input and review throughout Conceptual and Schematic Design phases of the ECCL Project
 - d. Translation, as needed
- 3. Web 2.0 on <u>www.emeryvillecenter.org</u>
 - a. Reviewed and moderated by the Nexus partners
 - b. Linked to popular social networking sites, facebook and twitter
 - Project blog highlighting aspects of the ECCL facilities and program design, e.g. community schools models, Wellness initiative, Family Resource Center, Recreation Department offerings, landscape architecture, design and construction process
 - d. Rotating guest-responders/authors, e.g. Nexus partners, teacher, parent, student, business community member, etc.
 - e. Web-based "interest-groups," e.g. parents, artists, students, business leaders
 - f. Participants able to post ideas, pictures, videos